DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT AGENCY
HEADQUARTERS, UNITED STATES ARMY AREA III SUPPORT ACTIVITY
UNIT # 15716
APO AP 96271-5716

REPLY TO
ATTENTION OF:

IMKO-ACH-LT 25 January 2006

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Area III Support Activity Policy Memorandum #72, Container Control

1. **REFERENCES.**

a. Eighth Army Operation Order 45-04, Container Inventory & Management, 11 Mar 2004

b. United States Forces Korea Regulation 55-355, Korea Traffic Management, 8 July 2005

c. Korea Region Office Policy Statement #39, Container Control, 7 March 2005

2. **PURPOSE**. To provide guidance governing procurement, use, maintenance, accounting procedures, and disposal of containers categorized as installation property.

3. **OBJECTIVE**. Containers are widely used as storage alternatives, office space, latrines and shower facilities throughout the Area III Support Activity. This storage capability provides considerable convenience to users. However, containers are frequently inappropriately positioned, maintained, and become unsightly eyesores on our installations. This policy clarifies container user requirements on Area III Support Activity installations.

4. **POLICY**. Provides guidance to approve, obtain, site, use, maintain, account, and dispose of containers (considered installation property) on Area III installations.

a. ***Approve.*** The Area III Commander is the approving official for all container use on the Area III installations. Tenants, requesting agents, units, or any office (hereafter referred to as tenants) wanting to use containers as storage alternatives, office space, latrines, or shower facilities, will provide proper justification to the Area III Commander for approval **(See Encl 1)**. Tenants who bring containers onto the Installation without the Area III Commander's approval may have their container(s) removed with or without notice, at the tenant's expense.

b. ***Obtain.*** After gaining permission to place a container on the Installation, tenants may procure containers from excess stocks, transfers, reutilization, or purchase. Units are responsible to procure their own containers and must provide their own resources (including manpower and funding) to acquire, move, site, maintain and dispose of containers. Tenants requiring assistance from the installation for any purpose relating to containers will fully reimburse the installation.

c. ***Site.*** The Area III Commander will designate a specific location on each installation for a storage container park where conditions permit. This will be an area not readily visible to the

general population. The Area III Commander will make this a secure area and will incorporate it into the installation master plan. All tenants will site their storage containers within this park. Exceptions will be limited to extraordinary or extenuating circumstances and must be approved by the Area III Commander.

d. ***Use.*** Containers shall be for storage only. Requests for exception must be presented to the Area III Commander for approval (**See Encl 1**). Approval to use containers for purposes other than storage fall into two categories: finite or indefinite periods. If finite, the tenant must remove the container at the conclusion of the approval period or request an extension from the Area III Commander. If the use is for an indefinite period, the tenant can continue to use the container without requests for extension. In the case of an indefinite approval, the Area III Commander can change this to a finite approval period with a 90-day notice to the tenant.

e. ***Maintain.*** The Area III Commander will provide standards for serviceable storage containers. Tenants will maintain storage containers in a serviceable condition and are responsible for repairs to return deteriorating containers to a serviceable condition. Unserviceable containers will be immediately turned-in to DRMO or moved to an authorized off post disposal site. Tenants will affix a placard **(See Encl 2)** to the main door of each container to indicate the unit, section, name and telephone number of the responsible point of contact (POC). Containers/MILVANs not displaying the required placard, and neglected containers/MILVANs will be targeted for disposal at the owner's expense.

f. ***Account.*** Tenants will maintain their containers on their property books. The tenant's Property Book Office (PBO) will provide quarterly on-hand status reports of installation property containers in terms of quantity, unit name, location, POC, position, phone number, serviceability and appearance, to the Installation Property Book Office (IPBO). Each tenant will collect data information provided by IPBO and furnish a quarterly consolidated on-hand status report to the AREA III Director of Logistics (DOL). The DOL is responsible to provide a consolidated container status for the theater.

g. ***Disposal.*** Tenants will dispose of containers using their own resources. Tenants will properly turn containers into DRMO or transport them to an authorized off post disposal site. Any assistance from the installation will be on a reimbursable basis. The tenant is responsible for all costs associated with asbestos abatement or removal, hazardous material removal (to include leaks from the container), or any other costs incurred for environmental and safety compliance. This liability applies whether the Area III Commander directs or the tenant voluntarily disposes the container.

5. **Existing Containers**. To ensure existing containers/MILVANs are in compliance with this new policy, there will be a transition period for compliance. Tenants will have 180 days to meet the policy requirements from the date the Area III Commander signs this policy <u>and</u> establishes the container park location <u>or</u> otherwise approves a tenant request to position the container(s) somewhere outside the designated park area. The Area III Commander will automatically approve all existing containers as long as they fully comply with this policy. Tenants who fail to comply with this policy must remove their containers from the installation at their own expense by the end of the initial 180-day transition period.

6. **COMPLIANCE**. Container management and installation compliance will be inspected as part of the Command Inspection Program (CIP). The Area III DOL will use the attached checklist **(See Encl 3)** when inspecting compliance during command inspections.

7. The **POC** is the Area III Support Activity Installation Transportation Officer at 753-6628.

MICHAEL J. TALIENTO, JR
COL, AV
Commanding

3 Encls
1. Memo of request
2. Container Placard
3. Container Checklist

DISTRIBUTION:
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INSTALLATION MANAGEMENT AGENCY
HEADQUARTERS, UNITED STATES ARMY AREA III SUPPORT ACTIVITY
UNIT # 15716
APO AP 96271-5716

REPLY TO ATTENTION OF:

IMKO-AC-LGS 17 November 2005

MEMORANDUM FOR Directorate of Logistics (IMKO-ADL), Area III Support Activity, Unit # 15716, APO AP 96271-5716

SUBJECT: Request to Maintain Containers on the Installation

1. In accordance with the Installation Management Agency, Korea Region Office Policy Statement #39, Subject: Container Control, 7 March 2005, request this unit be authorized to maintain ten containers, as referenced, in the container yard. The containers are serviceable and a placard, containing a unit designation, section, point of contact (POC), and phone number, is attached to each. The POC has at least 90 days remaining in theater.

2. These containers are required for storage because the unit lacks the space to store its supplies and equipment. As the unit's need for this type of temporary storage diminishes, the containers will be removed from the installation at the unit's expense.

3. I request an exception to policy for my unit to retain four additional containers currently located near building 688, Camp Humphreys. These containers are in serviceable condition, do not impede foot or vehicular traffic, and are not eyesores. The mission of the unit requires the soldiers have ready access to the container contents.

4. I understand my unit is responsible to maintain these containers in a serviceable condition. I also understand failure to maintain the containers amy be grounds to remove the containers from the installation, within ten days notice, at unit expense.

5. The POC is CPT Mercy, DSN: 753-XXXX, email: mercy@korea.army.mil. My Army Knowledge On-Line e-mail address is no.mercy@us.army.mil.

Encl
Unit Container Listing

NO MERCY
CPT, OD
Commanding

SAMPLE ONLY

ENCL 1

Tracking number will be issued by the PBO when approved by the Area III Commander

5325-0011

SAMPLE ONLY

UNIT

SECTION

POC

PHONE #

ENCL 2

CHECKLIST
FOR ALL TYPES OF CONTAINERS

	YES	NO	REMARKS
Container Condition			
Is the container in good condition?			
Is the container made of a material that will not react with the material stored inside?			
Is the surrounding area free from evidence of leaks and spills?			
Are all the container doors securely closed (if appropriate)?			
Container Arrangement			
Is there sufficient space between containers to inspect all containers?			
Are the placards on the container readable?			
Can emergency equipment access the area?			
Containment			
Does the container storage area have a containment system?			
Is the container floor free from cracks or other deficiencies?			
Is the drain valve locked in a closed position?			
Management of Containers			
If hazardous material is stored in the container, is the container always closed?			
Is the container opened, handled, or stored in a manner that may cause it to rupture or leak?			
Inspections			
Is the container inspected for cracks or leaks at least once per month?			
Ignitable and Reactive Waste			
If the container contains ignitable and reactive waste, is it located at least 50 feet from a facility? Is the container properly lined?			
Incompatible Waste			
Are incompatible wastes or materials placed in the same container?			
If the container previously held an incompatible waste, was it properly cleaned before reuse?			
Are containers containing incompatible hazardous wastes separated from each other by an adequate berm, dike, wall or other device in accordance with the material's material safety data sheet (MSDS) or other reliable source?			
Emergency Equipment			
Is the emergency equipment cabinet stocked in accordance with the inventory list?			
Is there a communication device nearby? Is it functioning?			
Are notification procedures clearly posted near the communication device?			
Is the warning sign on the outside of the container clearly visible from all directions?			